Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**MAHARAJA SRISCHANDRA COLLEGE**
Name of the head of the Institution	**SHYAMAL KUMAR CHAKRABORTY**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**09830819107**
Mobile no.	**8900131541**
Registered Email	**msccollege20@yahoo.com**
Alternate Email	**toton33@yahoo.com**
Address	**20 RAMKANTO BOSE STREET , KOLKATA 700003, WEST BENGAL**
City/Town	**Kolkata**
State/UT	**West Bengal**
Pincode	**700003**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**SUJATRA BHATTACHARYA**
Phone no/Alternate Phone no.	**09830275452**
Mobile no.	**9830275452**
Registered Email	**iqacmscc@gmail.com**
Alternate Email	**sujatra_bh@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://maharajasrischandracollege.in/pdf/AQAR/AQAR-2018-19.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://maharajasrischandracollege.in/pdf/academic-calendar/Academic%20Calendar%20%20(Year%202019-20).pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.22**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Apr-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Transparent online admission process	01-Jul-2019 30	840
Development of platform for online classes	01-May-2024 500	2000
Remedial classes	20-Nov-2019 120	50

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
HISTORY	PROJECT	ICSSR	2019 730	200000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link]
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File]
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Arrangement for transparent examination and online admission process 2. Identification of slow learners and arrangement of remedial classes for them 3. Arrangement for online platform for teaching in the covid period 4. Mentoring system and feed back system 5. Extension activities with NSS and NCC

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
FILE UPLOADED	FILE UPLOADED
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
GOVERNING BODY	18-Jan-2024

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	27-May-2020

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	1. Student Admission 2. Student Registration 3. Student Examination system 4. Library

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Maharaja Srischandra College has the mechanism for well planned delivery and documentation. this can be represented as follows-- ?After admission of students in 1st semester a structured time table has been prepared through time table sub committee. ?The syllabus of different streams are displayed in the website. ?An orientation of the newly admitted students about the time table, syllabus and other aspects of curriculum ?We have displayed unitisation of syllabus in the website where the information about the assignment of teachers for every module of the subject is displayed ?HODs of the different departments closely watch the progress of the students. The slow learners are provided with the remedial classes and the advanced learners are provided with the advice of higher education and job-centric studies. ?Regular parent-teacher meeting is organised for uplift of the academic standard of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year					
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
nil	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Same as 2018-19	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	HONS	01/07/2017
BCom	GENERAL	01/07/2017
BA	HONS	01/10/2018
BA	GENERAL	01/07/2018
BSc	HONS	01/07/2018
BSc	GENERAL	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
1. INFORMATION LITERACY	28/01/2019	12
CAPACITY BUILDING AND COMMUNICATION SKILLS	29/01/2019	20
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	FILES ATTACHED	Nill
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes

Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback system helps the institution to develop more and rectify the disorders present in the administration, academics and others. Accordingly, the college collects feed back from different stakeholders like students, guardians, employers, teachers and alumni. The feedback system comprises of the collection of the feedback from the different stakeholders and analysis of the feedback collected. The feedback is collected through physical mode or through google forms. The college plans to implement the feedback system in the following way- ?Feedback form is prepared and sent to all the stakeholders either in physical form or in the google form. ?The feedback forms are collected. ?The IQAC analyses the feedback from different stakeholders and discuss about the rectification measures. ?On the basis of the feedback report and analysis of the report, the college plans to take rectification measures, where necessary. ?The approval is required from the IQAC cell/Governing body Since our college is a shared college and the same building is shared by three colleges, often it is not possible to solve the problems mentioned in the feedback. In that case the matters, especially regarding infrastructural facilities, are placed to the coordination committee of the three colleges.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	HONS	360	Nill	309
BCom	GENERAL	160	Nill	160
BA	HONS	280	Nill	179
BA	GENERAL	160	Nill	160
BSc	HONS	35	Nill	15
BSc	GENERAL	30	Nill	23
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1920	0	31	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Numberof smart classrooms	E-resources and techniques used

	ICT (LMS, e-Resources)	available	Classrooms		
55	44	13	13	6	2

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college, as per the recommendations of the NAAC in the first cycle, started the existing mentoring system of the students in a more structured way. All the students of the institution are assigned to the different teachers or mentors. A notice is issued initially which reflects the allocation of the students under different teachers i.e. mentors. The mentor along with the students under his/her supervision assemble in a meeting where the students or mentees speak about their problems related to academics. Apart from this, they are also given opportunities to mention the difficulties and problems they are facing related to infrastructure and learning resources. In fact, the students also represent their personal problems to the mentors. The mentors always help the students in the form of counselling and personal interaction, both in formal and informal ways. The problems and difficulties mentioned by the students are registered in the formal way. Afterwards a follow-up meeting between the students and their mentors are organised where the actions taken are discussed. Obviously all the problems can not be solved due to the shared building. However, the institution sincerely addresses the problems mentioned by the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1920	29	1:66

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
32	32	0	5	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	DEBASHREE DE	Assistant Professor	PROJECT
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	INTERNAL	ALL SEM	18/11/2019	03/12/2019
BA	INTERNAL	ALL SEM	18/11/2019	03/12/2019
BSc	INTERNAL	ALL SEM	19/11/2019	03/12/2019
BA	INTERNAL	ALL SEM	19/11/2019	03/12/2019
BCom	INTERNAL	ALL SEM	05/12/2019	20/12/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Before the introduction of the CBCS system, college adhered to the continuous evaluation system at the institutional level. The half-yearly examinations were taken and on the basis of the results of the students, they were provided with remedial classes if required. Finally, the selection tests were organised by the institution and on the basis of the results of the examinations, students were allowed to sit for the part-I, II and III examinations organised by University of Calcutta. Apart form these examinations, the teachers often took class tests to review the performance of the students. After the introduction of the CBCS system, the students have to maintain their regular attendance in the classes. Apart from this, they have to sit for internal examinations in B.A/B.Sc/B.Com examinations and tutorial examinations in B.A/B.Sc examinations. The institution, along with the examination committee, maintains a sound mechanism to conduct this internal evaluation system smoothly. The continuous meetings of the examination committee are organised in order to implement the changes in the examination system associated with the CBCS curriculum and examination structure. The examinations based on multiple choice questions, short questions are introduced in order to maintain the compatibility with the new CBCS system.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Previously, the college undertook the responsibilities of arranging the half-yearly examinations and the selection tests for the final examinations organised by University of Calcutta. The college announced the date of examinations prior to the university examinations. Now the University of Calcutta has announced the dates or the time spans, for conducting internal and tutorial examinations. Hence the dates of internal examinations and tutorial examinations can not be mentioned accurately in the academic calendar. Moreover, the actual dates of the semester examinations can not be mentioned accurately in the academic calendar. However our college mentions the tentative dates of the examinations, both internal and tutorial, in the academic calendar. Apart form this, the tentative dates of the summer and winter recess, Puja vacations, different cultural and sports activities are also mentioned in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://maharajasrischandracollege.in/pdf/po-co-pso

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGA	BA	HONOURS	2	2	100
ENGA	BA	HONOURS	6	6	100
HINA	BA	HONOURS	3	3	100
B.COM	BCom	HONOURS	232	216	93.1
BA	BA	GENERAL	93	89	95.7

B.COM	BDes	GENERAL	226	221	97.8

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://maharajasrischandracollege.in/pdf/SSS/AQAR-2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	ICSSR	200000	120000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IPR AND COPYRIGHT	LIBRARY WITH IQAC	07/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nill	Nill	Nill	Nill

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nill	Nill	Nill	Nill	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ENVIRONMENT	2	Nill
National	HISTORY	1	Nill

National	ECONOMICS	2	Nill
National	COMMERCE	1	Nill
National	POLITICAL SCIENCE	1	Nill
National	HINDI	1	Nill
National	BENGALI	1	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ECONOMICS	3
HISTORY	4
HINDI	8
EDUCATION	1
ENGLISH	1
BENGALI	8

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	6	9	1
Presented papers	4	7	2	Nill
Resource persons	Nill	2	Nill	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nill	FILE ATTACHED	Nill	Nill
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	SOCIAL RESPONSIBILITY AWARD	SANGBEDAN	100
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
SWACHH BHARAT	NSS NCC	CLEAN YOUR CAMPUS	5	29
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
FACULTY EXCHANGE	25	0	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	Nill	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
500000	367418

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	1.0 (COLLEGE)	2007

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	30150	2417541	220	58890	30370	2476431
Reference Books	660	325693	0	0	660	325693
e-Books	18	0	Nill	Nill	18	0
Journals	7	20440	Nill	Nill	7	20440
e-Journals	4	Nill	4	Nill	8	Nill
Digital Database	1	5900	1	Nill	2	5900
CD & Video	1	675	Nill	Nill	1	675
Library Automation	1	10000	Nill	Nill	1	10000
Weeding (hard & soft)	4402	Nill	Nill	Nill	4402	Nill
Others(specify)	12	6512	Nill	Nill	12	6512
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

NIL	Nill	Nill	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	46	21	0	4	0	11	10	30	0
Added	0	0	0	0	0	0	0	0	0
Total	46	21	0	4	0	11	10	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
Nill	632739	Nill	877058

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college is well equipped with facilities to accommodate all needs of the students. There is a wonderful library stocked with an ample number of books pertaining to all the disciplines taught in the college. The books are organised and easily accessible by students. There is frequent purchase of new books to stay abreast with syllabus change and new data published. The college also houses a computer centre where the students do their practicals and other research activities. There are computers in the library as well provided with internet connection for study purposes. The heart of the college is in the classrooms where the students learn and grow together. There are large rooms to accommodate the classes with larger student numbers and smaller ones for the small groups. The rooms are shared by the various disciplines although some of them are exclusive to a particular subject. The students have a games room which is also used as a student common room for recreational purposes. The college is well equipped with facilities to accommodate all needs of the students. There is a wonderful library stocked with an ample number of books pertaining to all the disciplines taught in the college. The books are organised and easily accessible by students. There is frequent purchase of new books to stay abreast with syllabus change and new data published. The college also houses a computer centre where the students do their practicals and other research activities. There are computers in the library as well provided with

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https://maharajasrischandracollege.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	FILE ATTACHED	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
MENTORING	01/07/2020	800	COLLEGE IQAC
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	FILES ATTACHED	Nill	Nill	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
FILE ATTACHED	Nill	Nill	Nill	Nill	Nill
			View File		

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	0	Nill	Nill	Nill	Nill
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ANNUAL SPORTS	UG	200
FOOTBOLL (INTER CLASS)	UG	100
SARASWATI PUJA	UG	675
ANNUAL FRESHERS AND SOCIAL	UG	860
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	Nill
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5.3.2 – Activity of Student Council & representation of students on academic & administrative

bodies/committees of the institution (maximum 500 words)

> The students council organises cultural programmes, social and freshers welcome programme,. The representative of the students council is oresent in various administrative and academic committees, IQAC and cultural sub committees. However due to

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

> No

5.4.2 – No. of enrolled Alumni:

> 172

5.4.3 – Alumni contribution during the year (in Rupees) :

> 0

5.4.4 – Meetings/activities organized by Alumni Association :

> CULTURAL PROGRAMMES AND RE-UNION

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

> The institution is run on the basis of decentralized and participation of various stakeholders within the frame work of Act/rules and regulations governing the institute.

6.1.2 – Does the institution have a Management Information System (MIS)?

> Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	?This year the University of Calcutta introduced a completely new syllabus for undergraduate courses keeping parity with the newly introduced Choice Based Credit System (CBCS). ?At the undergraduate level our college has followed the Syllabi designed by the University. We have one UGBoS member in Economics who is helping in implementing the new syllabus in the college with academic sub-committee
Teaching and Learning	?The focus of the college is always on a value-based teaching-learning process where the objective is to provide appropriate knowledge and skill to achieve their goal. ?The students are assisted by the teachers or their mentors ?Many of the teachers adopt

	suitable and innovative methods using ICT Remedial classes for the slow learners and proper assistance to the advanced learners.
Examination and Evaluation	?At the undergraduate level, CBCS has developed a new examination schedule. ?University examinations come at the end of each semester. ?The college has developed the mechanism for conducting internal and tutorial examinations. ?In case of evaluation, the teachers evaluate the scripts of internal examinations and class tests and accordingly discuss the problems with the students so that they can prepare well for the semester examinations. Mock-tests are also arranged by the departments
Research and Development	Maharaja Srischandra College encourages its teachers in research work in the following way ?To apply for Major and minor research project ?Grant study leaves for the teachers pursuing P.hD ?Encourages to publish in the academic journals, edited books and authorship of a book. ?Encouragement to attend seminars and presentation of papers ?Some teachers also act as a resource person ?Proper journals are purchased by library and membership of different libraries are taken. Different departments publish their departmental journals
Library, ICT and Physical Infrastructure / Instrumentation	?Many books have been added to the open access and fully computerized library ?E-books and ejournals are accessed through INFLIBNET - N-LIST consortium. ?ICT is applied in governance, admission and examination College is trying to develop it's second campus in the same locality.
Human Resource Management	?Principal along with IQAC supervise all kinds of academic and administrative activities of the college with the help of the Governing Body (GB). ?Head of the Departments supervise the activities of the department and take part in academic subcommittee meeting ?Apart from classroom teaching teachers perform various duties as members of different sub-committees under the Teachers' Council. ?Non-teaching staff play a vital role in smooth functioning of the college ?Students conduct sports, cultural programmes, Annual social and

	freshers welcome programme Saraswati puja ?NCC and NSS cell perform variousextension activities and outreach programme. Alumni Association extends their support in organising various academic and cultural programmes
Industry Interaction / Collaboration	?Seminars are organised by the college in a collaborative manner with other colleges. ?Faculty exchange programme with different institutions Collaborative NSS activities with othe colleges and organisations
Admission of Students	?The admission procedure at the college was completely online and merit list is the main criterion for the admission of the students. ?Admission of students at undergraduate has been conducted as per directives of the Government of West Bengal and regulations of the University of Calcutta. ?The admission committee supervises the admission process The teachers and students provide assistance to the applicants regarding the rules of admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	?Steps are being taken towards implementation of e-governance in the functioning of the college. ?Admission is managed through intensive application of ICT ? Financial transactions and Library works are managed digitally ?Data management of . Teachers and students ?Internet facility in library, teachers room Academic, financial and administrative data in digital form. .
Administration	?Steps are being taken towards implementation of e-governance in the functioning of the college. ?Admission is managed through intensive application of ICT ? Financial transactions and Library works are managed digitally ?Data management of . Teachers and students ?Internet facility in library, teachers room Academic, financial and administrative data in digital form. .
Finance and Accounts	?HRMS module of WBIFMS has been introduced for dealing the financial matters and salary of staff. ?Tax related procedures in the form of tax deductions, profidend fund deductions

Student Admission and Support	?The admission procedure at the college was completely online and merit list is the main criterion for the admission of the students. ?Submission of admission forms are in online mode as decided by the authority. ?Admission fees can be deposited to the bank in online mode ?During admission students' data is collected and preserved digitally by the offoce. ?These data,is used for registration and form fill up before examinations. ?In central library book search, issue and return systems are fully computerized ?INFLIBNETNLIST program is used for Electronic Resource Package of e-journals. ? Institutional Repository is maintained The students can use the computers in the library with internet facilities
Examination	?For newly introduced Choice Based Credit System, digitalisation becomes extremely important ?College is looking for examination software so that class tests can be taken in google forms. ?Registration process, form fill-up, issue of admit cards are done through digital process. All the examination related data of the students are maintained digitally

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	Nill	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nill	ADMISSION	26/07/2019	26/07/2019	1	7

SOFTWARE TRAINING				
No file uploaded.				

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
RC	3	Nill	Nill	Nill
OP	7	Nill	Nill	Nill
SHORT TERM COURSE	1	Nill	Nill	Nill
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
WBHS, GSLI, SBF	SWASTHA SATHEE, SBF, GSLI	KANYASHREE, SWAMI VIVEKANANDA, AIKYASHREE, STUDENTS CONCESSION

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nill	Nill
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Nill
Administrative	No	Nill	Yes	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

?Parent-teachers meet helps in the academic uplift of the students concerned ?Parent-teachers meeting can motivate the students as well as their teachers in academics ?The association helps the teachers to know about the financial and othe conditions of the students	

6.5.3 – Development programmes for support staff (at least three)

?Training on admission procedure for the non-teaching staff and the concerned teachers of admission committee by infotech lab ?Health check up and awareness programmes for the staff by NSS ?Group service linked insurance (GSLI) programmes for all

6.5.4 – Post Accreditation initiative(s) (mention at least three)

?Structured mentoring system ?Participation of teachers in UGBos for development of curriculum ?Initiatives are taken to develop the second campus by resolving the legal disputes

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Nill	Nill	Nill	Nill	Nill

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
FEMALE LABOUR AND THEIR EXPLOITATION	09/01/2020	09/01/2020	26	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
?Management of sloid waste ?Management of e-waste ?Plantation of saplings ?Usage of LED lights and bulbs ?Efforts taken to make the campus plastic-free

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating

	address locational advantages and disadva ntages	taken to engage with and contribute to local community					students and staff
2019	Nill	1	09/08/2 019	1	awareness campaign in locality	prevent ion of vector borne disease in locality	Nill
2019	Nill	1	05/12/2 019	1	plastic free locality	environ mental awareness	Nill
2020	Nill	1	06/02/2 020	1	food di stribulti on to slum children	social responsib ility	Nill
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF CONDUCT FOR TEACHERS	01/07/2017	CODE OF ETHICS POLICY Ethics of Teachers Teaching is an ideal profession. A teacher is constantly under the scrutiny of his students and the society at large. Calm, patient and communicative by temperament are the special characteristics of any teacher which they have to hold. They perform their duties in the form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication. Yet, every teacher should have to bear some ethics. Students' are the main stake holder of any academic institution. Teachers should respect the right and dignity of the student in expressing his/her opinion, and deal impartially with students regardless of their religion, caste,

political, economic, social and physical characteristics. They should encourage students to improve their attainments, develop their personalities. A teacher should respect other teachers. They should avoid from lodging unsubstantiated allegations against colleagues to higher authorities, and refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavor. Teachers should discharge their professional responsibilities according to the existing rules of their own institutional bodies. Refrain from undertaking any other employment and commitment including private tuitions and coaching classes which are likely to interfere with their professional responsibilities. Co-operate in the formulation of policies of the institution for betterment of the academic activities. Teachers should treat the non-teaching staff as colleagues and equal partners in a cooperative undertaking within every educational institution. Teachers should be in contact with the guardians, their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and benefit of the institution. Education is a public service. Teachers work to improve

education in the community and strengthen the communitys moral and intellectual life, and to avoid from taking part in or subscribing to or assisting in any way activities which tend to promote feeling of hatred or enmity among different communities, religions or linguistic groups but actively work for National Integration. Ethics of Students Students are the main stake holder of any institution. They should have to some responsibilities. These are: To obey the all rules of the universities and respective college as well To attend the class regularly To respect the teachers with other staff of the college Behavior should be welled manner Avoid any conflict with classmate and show the co-operative attitude with all respect. Ethics of Non-Teaching Staff To co-operate with the college authority To help the student at any time with smile To attend the office in time. CODE OF ETHICS POLICY Ethics of Teachers Teaching is an ideal profession. A teacher is constantly under the scrutiny of his students and the society at large. Calm, patient and communicative by temperament are the special characteristics of any teacher which they have to hold. They perform their duties in the form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication. Yet, every teacher should have to bear some ethics.

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CODE OF CONDUCT FOR NON TEACHING STAFF	01/07/2017	To co-operate with the college authority To help the student at any time with smile To attend the office in time. To co-operate with the college authority To help the student at any time with smile To attend the office in time.
CODE OF CONDUCT FOR STUDENTS	01/07/2017	Ethics of Students Students are the main stake holder of any institution. They should have to some responsibilities. These are: To obey the all rules of the universities and respective college as well To attend the class

| | | | regularly To respect the teachers with other staff of the college Behavior should be welled manner Avoid any conflict with classmate and show the co-operative attitude with all respect. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

?Management of solid waste ?Management of e-waste ?Plantation of saplings ?Usage of LED lights and bulbs ?Efforts taken to make the campus plastic-free

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. FINANCIAL INCLUSION OF POOR STUDENTS IN THE MAINSTREAM 2. LIBRARY EXTENSION ACTIVITIES

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://maharajasrischandracollege.in/pdf/SSS/AQAR-2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the college is to bring economically and socially disadvantaged students under the umbrella of higher education at affordable cost and to generate intellectual, social, democratic and economic values by empowering them. Being an evening college, we provide opportunities of higher education to students who have to work throughout the day to earn a livelihood and support their families. It also caters to the academic interests of the lesser privileged social groups such as the tribal and backward classes, women and other vulnerable sections of the society. The mission of the institute is: To provide empowerment through education To maintain gender equality To address the problems of the socially and economically weaker sections of our students To impart education through modern technical knowhow Pursue the holistic development of a student The institute pursues the above vision and mission throughout its governance, plans and decision-making process in the following way: 1.The total annual fees charged to the students by the institute is the lowest in comparison to that of the similar colleges of this locality. 2.In admission process, the reservation policy is strictly followed to ensure students from economically and socially disadvantaged class to ensure inclusion of them with all round economic progress of our country.

Provide the weblink of the institution
https://maharajasrischandracollege.in/

8.Future Plans of Actions for Next Academic Year

1. ESTABLISHMENT OF MoU WITH OTHER INSTITUTIONS AND ORGANISATIONS 2. CATERING

UNDERPRIVILEGED STUDENTS COMING FROM LOW INCOME GROUP 3. STRUCTURED MENTORING 4. MAKING THE SECOND CAMPUS AT PADMANATH LANE LITIGATION-FREE 5. PURCHASE OF ESSENTIAL SOFTWARES 6. MONITORING OF ATTENDANCE OF THE STUDENTS 7. ARRANGEMENT FOR CAREER FAIR AND CAMPUS PLACEMENT